Internal Services

Budget Office

Department Summary

The Budget Office is responsible for the County's budgeting, and financial planning functions. The department works with the Board of County Commissioners and county departments to develop the county budget, long-term financial projections, and operational policies.

	2007-2008	2009-2010	2009	2011-2012	2011-2012	2011-2012
Expenditures by Program	**Actuals**	**Budget**	**Actuals**	**Baseline**	**Adjustment**	**Total Required**
Budget Office	$0	$1,633,735	$840,975	$1,722,893	$0	$1,722,893
Total:	**$0**	**$1,633,735**	**$840,975**	**$1,722,893**	**$0**	**$1,722,893**

Expenditures By Obj. Category						
Salaries, Regular	$0	$1,163,324	$630,492	$1,190,244	$0	$1,190,244
Benefits	$0	$401,372	$187,485	$472,069	$0	$472,069
Allowances	$0	$0	$192	$0	$0	$0
Supplies	$0	$8,900	$3,054	$8,900	$0	$8,900
Temporary Services	$0	$1,317	$0	$1,318	$0	$1,318
Professional Services	$0	$8,626	$2,391	$8,626	$0	$8,626
Travel and Training	$0	$22,016	$4,983	$17,016	$0	$17,016
Other Services	$0	$28,180	$12,378	$24,720	$0	$24,720
Total:	**$0**	**$1,633,735**	**$840,975**	**$1,722,893**	**$0**	**$1,722,893**

Staffing Roster

Position Status	Job	FTE	Title	Grade Step	Employee
	Program Manager II	1	BGT0004.Program Manager II		Peterson, Nikki A
	Office Assistant III	1	BGT0007.Office Assistant III	6	Boman, Lisa A
	Department Finance Manager	1	BGT0003.Department Finance Manager		Stevens, Robert M
	Administrative Serv Mgr I	1	BGT0005.Administrative Serv Mgr I		Jenkins, Marlia K
	Management Analyst, Senior	1	BGT0006.Management Analyst, Senior		Prata, Adriana
	Deputy County Administrator	1	BGT0001.Deputy County Administrator		Olson, Glenn
	Director, Budget	1	BGT0002.Director, Budget		Dickman, James J
		7			

Program Summary

Budget Office

The Office of Budget is organized to establish, monitor and amend the operating and capital budgets for Clark County pursuant to Washington State Law. Functions include facilitating the long range planning, operational planning, budgeting and performance measuring/benchmarking processes for the County. The office is also responsible for involving the community in planning and budgeting.

Operational planning Cagories

Purpose: Support

Scope: Internal

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Salaries, Regular	$0	$1,163,324	$630,492	$1,190,244	$0	$1,190,244
Benefits	$0	$401,372	$187,485	$472,069	$0	$472,069
Allowances	$0	$0	$192	$0	$0	$0
Supplies	$0	$8,900	$3,054	$8,900	$0	$8,900
Temporary Services	$0	$1,317	$0	$1,318	$0	$1,318
Professional Services	$0	$8,626	$2,391	$8,626	$0	$8,626
Travel and Training	$0	$22,016	$4,983	$17,016	$0	$17,016
Other Services	$0	$28,180	$12,378	$24,720	$0	$24,720
Total:	$0	$1,633,735	$840,975	$1,722,893	$0	$1,722,893

Central Stores

Department Summary

This budget reflects the purchase of general office supplies for resale to County operating departments. Such centralized purchasing of commonly used commodities reduces the total costs.

Expenditures by Program	2007-2008 Actuals	2009-2010 Budget	2009 Actuals	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Total Required
Central Stores	$1,076,240	$990,000	$405,972	$0	$0	$0
Total:	**$1,076,240**	**$990,000**	**$405,972**	**$0**	**$0**	**$0**

Expenditures By Obj. Category						
Supplies	$1,076,240	$990,000	$405,972	$0	$0	$0
Total:	**$1,076,240**	**$990,000**	**$405,972**	**$0**	**$0**	**$0**

Central Stores

Program Summary

Central Stores

Central Stores receives requests for office supplies from all departments, pulls the requested items from its warehouse stock and boxes them for pick-up by the department. Purchasing office supplies in large quantities allows the County to take advantage of volume discounts that would not normally be available to individual departments, thereby, saving public funds. By providing a ready stock of office supplies for immediate use, Central Stores also improves the efficiency and public responsiveness of the departments that use its services.

Operational planning Cagories

Purpose: Support

Scope: Internal

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Supplies	$1,076,240	$990,000	$405,972	$0	$0	$0
Total:	$1,076,240	$990,000	$405,972	$0	$0	$0

Central Support Services   Department Summary

	2007-2008	2009-2010	2009	2011-2012	2011-2012	2011-2012
Expenditures by Program	**Actuals**	**Budget**	**Actuals**	**Baseline**	**Adjustment**	**Total Required**
Central Support Services	$99,424	$110,000	$0	$0	$0	$0
Total:	**$99,424**	**$110,000**	**$0**	**$0**	**$0**	**$0**

Expenditures By Obj. Category

Transfers	$99,424	$110,000	$0	$0	$0	$0
Total:	**$99,424**	**$110,000**	**$0**	**$0**	**$0**	**$0**

Monday, October 4 2010

Central Support Services

Program Summary

Central Support Services

This is a Central Support Services

Operational planning Cagories

Purpose:

Scope:

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Transfers	$99,424	$110,000	$0	$0	$0	$0
Total:	**$99,424**	**$110,000**	**$0**	**$0**	**$0**	**$0**

Facilities Management

Department Summary

This department is responsible for the maintenance of all County buildings. Activities include preventative maintenance, emergency and unscheduled repairs, and performance of remodeling projects at the request of operating departments. The County contracts for routine janitorial services.

	2007-2008	2009-2010	2009	2011-2012	2011-2012	2011-2012
Expenditures by Program	**Actuals**	**Budget**	**Actuals**	**Baseline**	**Adjustment**	**Total Required**
Facilities Maintenance	$16,435,973	$17,171,740	$8,702,844	$16,109,700	$239,215	$16,348,915
Total:	**$16,435,973**	**$17,171,740**	**$8,702,844**	**$16,109,700**	**$239,215**	**$16,348,915**

Expenditures By Obj. Category						
Salaries, Regular	$4,443,084	$4,654,908	$2,362,391	$4,312,759	$54,192	$4,366,951
Benefits	$1,405,343	$1,906,460	$821,285	$2,166,015	$29,023	$2,195,038
Allowances	$38,381	$40,630	$1,138	$40,630	$0	$40,630
Overtime/Comp Time	$108,746	$70,602	$32,427	$70,602	$0	$70,602
Supplies	$1,462,202	$1,319,456	$484,389	$1,146,509	$156,000	$1,302,509
Temporary Services	$43,861	$20,000	$57,378	$20,000	$0	$20,000
Professional Services	$643,199	$559,968	$199,405	$559,968	$0	$559,968
Travel and Training	$7,057	$25,000	$7,894	$25,000	$0	$25,000
Other Services	$7,926,305	$8,482,379	$3,874,734	$6,549,020	$0	$6,549,020
Internal Charges	$0	$0	$9,540	$17,280	$0	$17,280
Transfers	$285,808	$87,285	-$10,358	$0	$0	$0
Debt Service and Interest	$71,987	$5,052	$788,988	$1,027,365	$0	$1,027,365
Capital Expenditures	$0	$0	$73,633	$174,552	$0	$174,552
Total:	**$16,435,973**	**$17,171,740**	**$8,702,844**	**$16,109,700**	**$239,215**	**$16,348,915**

Position Status	Job	FTE	Title	Grade Step	Employee
	Facilities Maint Specialist	.9	FAC0023.Facilities Maint Specialist	1	Cook, Daniel E
	Facilities Maint Spec, Lead	.9	FAC0038.Facilities Maint Spec, Lead	6	Jackson, Christopher R
	Facilities Management Manager	1	FAC0001.Facilities Management Manager		Stump, Darrel W
	Facilities Maint Specialist	.9	FAC0002.Facilities Maint Specialist	3	Leifsen, Leif A
	Custodial Aide	.9	FAC0013.Custodial Aide	6	Stephens, Kevin M
	Facilities Maint Specialist	1	FAC0016.Facilities Maint Specialist	1	
	Facilities Maint Specialist	.9	FAC0020.Facilities Maint Specialist	1	Robinson, Richard E
	Facilities Maint Specialist	1	FAC1000.Facilities Maint Specialist	1	
	Facilities Maint Specialist	.9	FAC0036.Facilities Maint Specialist	1	DoBrava, Toby A
	Facilities Maint Spec, Lead	.9	FAC0022.Facilities Maint Spec, Lead	6	Odem, Kenneth R
	Facilities Maint Specialist	.9	FAC0005.Facilities Maint Specialist	1	Miller, Brad E
	Facilities Maint Specialist	.9	FAC0007.Facilities Maint Specialist	1	Pratka, Gary C
	Facilities Maint Specialist	.9	FAC0024.Facilities Maint Specialist	1	Hammer, Robert S
	Facilities Maint Specialist	1	FAC0025.Facilities Maint Specialist	1	
	Facilities Maint Specialist	1	FAC0040.Facilities Maint Specialist	1	
	Facilities Maint Specialist	.9	FAC0010.Facilities Maint Specialist	1	Schook, David L
	Facilities Maint Specialist	.9	FAC0027.Facilities Maint Specialist	1	McEllrath, Kelly E
	Facilities Maintenance Worker	.9	FAC0029.Facilities Maintenance Worker	1	Hardie, Bryan
	Facilities Maintenance Helper	.9	FAC0030.Facilities Maintenance Helper	6	Valentine, Mark W
	Facilities Maint Specialist	.9	FAC0032.Facilities Maint Specialist	1	Berge, Frank J
	Facilities Maint Specialist	1	FAC0035.Facilities Maint Specialist	1	
	Facilities Maint Specialist	.9	FAC0003.Facilities Maint Specialist	1	Smith, William R
	Facilities Maint Specialist	.9	FAC0009.Facilities Maint Specialist	1	Pfenning, Michael F
	Facilities Maint Specialist	.9	FAC0014.Facilities Maint Specialist	1	Ryan, Richard A
	Facilities Maintenance Helper	.9	FAC0017.Facilities Maintenance Helper	6	DeWeese Sr, Kenneth D
	Facilities Maint Specialist	.9	FAC0018.Facilities Maint Specialist	1	Flores, David J
	Office Assistant III	1	FAC0008.Office Assistant III	6	Vandervort, Cathy A
	Program Manager I	1	FAC0011.Program Manager I		Wright, Michael D
	Facilities Maint Specialist	.9	FAC0004.Facilities Maint Specialist	1	Muonio, Gordon C
	Facilities Maint Specialist	.9	FAC0006.Facilities Maint Specialist	1	Sellberg, John J
	Facilities Maint Specialist	.9	FAC0034.Facilities Maint Specialist	1	Gongaware, Jamie C
	Project Coordinator	1	FAC0019.Project Coordinator		Spencer, Dan A
	Facilities Maint Specialist	.9	FAC0012.Facilities Maint Specialist	1	Bird, Ryan A
	Facilities Maintenance Helper	.9	FAC0026.Facilities Maintenance Helper	6	Nelson, Rodney A
	Facilities Maint Specialist	.9	FAC0031.Facilities Maint Specialist	1	Gottsch, Jeff D
	Facilities Maint Specialist	.9	FAC0033.Facilities Maint Specialist	1	Schmit, Ryan P
	Facilities Maint Spec, Lead	.9	FAC0039.Facilities Maint Spec, Lead	6	Moug, Robert J

34.2

Facilities Management

Program Summary

Facilities Maintenance

This program comprises a technical support group that provides management, administration, and maintenance for General Government facilities and various rental buildings. Activities include preventive maintenance, repair maintenance, construction, engineering services and an energy conservation program.

Operational planning Cagories

Purpose: Support

Scope: Internal

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Salaries, Regular	$4,443,084	$4,654,908	$2,362,391	$4,312,759	$54,192	$4,366,951
Benefits	$1,405,343	$1,906,460	$821,285	$2,166,015	$29,023	$2,195,038
Allowances	$38,381	$40,630	$1,138	$40,630	$0	$40,630
Overtime/Comp Time	$108,746	$70,602	$32,427	$70,602	$0	$70,602
Supplies	$1,462,202	$1,319,456	$484,389	$1,146,509	$156,000	$1,302,509
Temporary Services	$43,861	$20,000	$57,378	$20,000	$0	$20,000
Professional Services	$643,199	$559,968	$199,405	$559,968	$0	$559,968
Travel and Training	$7,057	$25,000	$7,894	$25,000	$0	$25,000
Other Services	$7,926,305	$8,482,379	$3,874,734	$6,549,020	$0	$6,549,020
Internal Charges	$0	$0	$9,540	$17,280	$0	$17,280
Transfers	$285,808	$87,285	-$10,358	$0	$0	$0
Debt Service and Interest	$71,987	$5,052	$788,988	$1,027,365	$0	$1,027,365
Capital Expenditures	$0	$0	$73,633	$174,552	$0	$174,552
Total:	$16,435,973	$17,171,740	$8,702,844	$16,109,700	$239,215	$16,348,915

BUDGET ADJUSTMENTS:

			Expenditure	FTE	Revenue
M & O - Heritage Farm	5093-330-01	This is a request for additional maintenance and operations budget to operate and maintain the 78th Street Heritage Farm.			
5093-330-518220-Routine Maintenance			$156,000	0.00	$0
Staffing - Heritage Farm	5093-330-02	This is a request for a part time Project Coordinator I position to assist in managing the 78th Street Heritage Farm program.			
5093-330-518220-Routine Maintenance			$83,215	0.50	$0
BUDGET ADJUSTMENTS TOTAL:			$239,215	0.50	$0

General Government Major Maintenance

Department Summary

The Major Maintenance Reserve Fund (5193) was established during 1997 under the control of the Office of Budget to manage the reserves generated by both the existing and the proposed programs with funding coming from the General Fund (0001), the ER & R Fund (5091), and the Road Fund (1012). Expenditures will be for project costs incurred by the service provider in accordance with the long term maintenance programs. The long term programs will include a contingency element which will enable changes to the annual program to be made by the County Administrator with the overall budget appropriations. The projects in this department relate specifically to general government facilities mostly in the downtown campus area.

	2007-2008	2009-2010	2009	2011-2012	2011-2012	2011-2012
Expenditures by Program	**Actuals**	**Budget**	**Actuals**	**Baseline**	**Adjustment**	**Total Required**
General Government Major Maintenance	$1,282,135	$475,536	$183,916	$100,000	$795,000	$895,000
Total:	**$1,282,135**	**$475,536**	**$183,916**	**$100,000**	**$795,000**	**$895,000**

Expenditures By Obj. Category						
Supplies	$1,178,312	$375,536	$27,476	$0	$0	$0
Professional Services	$103,494	$100,000	$95,741	$100,000	$0	$100,000
Other Services	$329	$0	$2,416	$0	$0	$0
Capital Expenditures	$0	$0	$58,283	$0	$795,000	$795,000
Total:	**$1,282,135**	**$475,536**	**$183,916**	**$100,000**	**$795,000**	**$895,000**

General Government Major Maintenance   Program Summary

General Government Major Maintenance

This program includes cost for major maintenance projects performed for all Clark County Facilities. These buildings include, but are not limited to the County Courthouse, Franklin Center, 911 Emergency Services Center, 1408 Franklin and others. In addition to major maintenance projects, this program includes minor maintenance and remodel projects.

Operational planning Cagories

Purpose: Support

Scope: Internal

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Supplies	$1,178,312	$375,536	$27,476	$0	$0	$0
Professional Services	$103,494	$100,000	$95,741	$100,000	$0	$100,000
Other Services	$329	$0	$2,416	$0	$0	$0
Capital Expenditures	$0	$0	$58,283	$0	$795,000	$795,000
Total:	**$1,282,135**	**$475,536**	**$183,916**	**$100,000**	**$795,000**	**$895,000**

BUDGET ADJUSTMENTS: Expenditure   FTE   Revenue

13 St. Barrier Removal   5040-309-03

13th Street bisects one of the busiest pedestrian use areas on the downtown County campus between the Courthouse and the Public Service Center. Because this space was originally designed to be a pedestrian mall there are numerous design deficiencies that compromise pedestrian safety, particularly for individuals with disabilities, which include:

1.) Lack of demarcation between the sidewalk and street
2.) No detectible warnings for individuals who are blind or have visual impairments
3.) Accessibility route is not clearly defined
4.) Surface obstructions (uneven pavers)
5.) Lack of curb cuts at access aisles for disabled parking
6.) No handrails on exterior stairs or ramps on the south side of the Public Service Center and stage area located on the east end of the building
7.) No defined pedestrian crosswalks
8.) Improper placement of parking signs, and;
9.) Inadequate parking access aisles

Two options are available for consideration:

Option 1: ($175,000) Includes removing the accessibility barriers summarized above, to include: relocating the accessible parking spaces located on the south side of the Public Service Center to the west end of the building.

Option 2: ($125,000) Includes all barrier removal detailed in option 1 but does not include relocating the accessible parking stalls on 13th Street.

5193-330-518300-Major Maintenance $175,000   0.00 $0

360k Heritage Farm Grant   5193-330-02

The request is to carryover federal energy block grant related budget authority into 2001-2012 to facilitate required heating and cooling improvements to the 78th Street historic building.

5193-330-518300-Major Maintenance $360,000   0.00 $0

Accessibility Renovations   5040-309-02

The Americans with Disabilities Act requires public entities to make facilities accessible to the public to ensure that all individuals, including individuals with disabilities, have access to government services, programs and activities. The ADA requires public entities to prepare a Transition Plan where accessibility barriers are identified and removed.

Funds allocated for accessibility barrier removal will be used for projects where the greatest number of individuals will benefit and/or where safety issues, related to accessibility, exist and for accessibility priorities such as parking, accessible routes and accessible restrooms.

5193-330-518300-Major Maintenance $100,000   0.00 $0

CtHouse Accessible Restrooms   5040-309-01

The Americans with Disabilities Act requires restroom accessibility for individuals with disabilities. Per plumbing code, the minimum number of accessible restrooms must be located on the 1st, 3rd and 5th floors of the Courthouse.

CtHouse Accessible Restrooms   5040-309-01   The Americans with Disabilities Act requires restroom accessibility for individuals
                                                           with disabilities. Per plumbing code, the minimum number of accessible
                                                           restrooms must be located on the 1st, 3rd and 5th floors of the Courthouse.
                                                           Currently, there is only one accessible restroom on the 3rd floor of the
                                                           Courthouse. Renovations are needed to the men's and women's restrooms on
                                                           the 1st and 5th floors.

  5193-330-518300-Major Maintenance $20,000   0.00 $0

Heritage Farm 140K   5193-330-01   This is a request to carry forward $140,000 in general fund funding for
                                                          improvements to the historic building on the 78th Street Heritage Farm.

  5193-330-518300-Major Maintenance $140,000   0.00 $0

              BUDGET ADJUSTMENTS TOTAL: **$795,000**   **0.00**   **$0**

General Services

Department Summary

The General Services department provides a wide variety of internal support services to the County's operating departments. Included are purchasing, printing, mail room, telecommunications, records, facilities management, construction services, and loss control. However, facilities management and loss control budgets will be submitted under separate cover.

Expenditures by Program	2007-2008 Actuals	2009-2010 Budget	2009 Actuals	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Total Required
Printing	$1,002,580	$569,786	$236,330	$638,218	$0	$638,218
Purchasing	$2,025,572	$2,155,243	$1,042,425	$1,997,999	$15,000	$2,012,999
GS Records Management Division	$540,048	$494,971	$231,867	$482,589	$0	$482,589
Railroad	$0	$329,457	$89,299	$189,408	$0	$189,408
Mailroom	$1,422,449	$987,080	$518,210	$987,107	$46,180	$1,033,287
Telecommunications	$476,841	$201,050	$105,059	$212,364	$115,718	$328,082
Total:	**$5,467,490**	**$4,737,587**	**$2,223,190**	**$4,507,685**	**$176,898**	**$4,684,583**

Expenditures By Obj. Category						
Salaries, Regular	$2,267,647	$2,291,113	$1,218,706	$2,148,756	$0	$2,148,756
Benefits	$765,679	$991,214	$441,934	$1,018,768	$0	$1,018,768
Allowances	$0	$0	$632	$0	$0	$0
Overtime/Comp Time	$1,852	$7,000	$197	$7,000	$15,000	$22,000
Supplies	$233,375	$434,752	$63,824	$190,914	$0	$190,914
Temporary Services	$92,808	$0	$814	$0	$0	$0
Professional Services	$89,375	$19,900	$741	$19,400	$0	$19,400
Travel and Training	$12,308	$17,302	$2,397	$4,654	$0	$4,654
Other Services	$1,457,847	$974,554	$493,345	$1,118,193	$46,180	$1,164,373
Internal Charges	$0	$1,752	$600	$0	$0	$0
Capital Expenditures	$546,599	$0	$0	$0	$115,718	$115,718
Total:	**$5,467,490**	**$4,737,587**	**$2,223,190**	**$4,507,685**	**$176,898**	**$4,684,583**

Staffing Roster

Position Status	Job	FTE	Title	Grade Step	Employee
	Office Assistant II	.8	GEN0011.Office Assistant II	6	Baumgardner, Babs L
	Office Assistant III	1	GEN0003.Office Assistant III	6	Balogh, Mary B
	Buyer, Assistant	1	GEN0019.Buyer, Assistant	6	Cavasos, Debra S
	Program Coordinator II	1	GEN0020.Program Coordinator II		Springmeyer, William A
	Office Assistant II	1	GEN0025.Office Assistant II	6	Ohman, Sandy
	Print Shop and Mailroom Superv	1	GEN0006.Print Shop and Mailroom Superv		Barbieri, Twila D
	Program Coordinator II	1	GEN0026.Program Coordinator II		Abraham, Fred J
	Office Assistant II	1	GEN0015.Office Assistant II	6	Odell, Koni R
	Director, General Services	1	GEN0001.Director, General Services		McCauley, Mark G
	Buyer, Assistant	1	GEN0004.Buyer, Assistant	6	Ricci, Priscilla J
	Office Assistant II	1	GEN0010.Office Assistant II	6	Schram, Stephanie A
	Purchasing Manager	1	GEN0002.Purchasing Manager		Westerman, Michael A
	Office Assistant, Senior	1	GEN0013.Office Assistant, Senior	6	LaRocque, Linnea L
	Program Coordinator II	1	GEN0005.Program Coordinator II		Taylor, Cathy M
	Buyer	1	GEN0014.Buyer		Pedersen, Laura A
	Indigent Defense Coordinator	1	GEN0024.Indigent Defense Coordinator		Christian, Ann S
	Offset Press Operator	1	GEN0007.Offset Press Operator	3	Lytle, Ericka L
	Records Officer	1	GEN0009.Records Officer		Penta, Andrew V
	Office Assistant II	1	GEN0023.Office Assistant II	6	Guerra, Richard S

18.8

General Services
Program Summary

GS Records Management Division

Records Management helps county departments comply with state laws relating to the preservation, access, and destruction of records (RCW 40.14, RCW 42.17). Records Management provides a range of services designed to reduce the amount of time county staff spends managing records, reduce the amount of space devoted to records storage, and reduce the overal costs required for maintaining all county records.

Operational planning Cagories

Purpose: Support

Scope: Internal

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Salaries, Regular	$291,997	$287,756	$149,317	$291,512	$0	$291,512
Benefits	$128,214	$158,497	$69,443	$140,359	$0	$140,359
Allowances	$0	$0	$89	$0	$0	$0
Overtime/Comp Time	$208	$0	$0	$0	$0	$0
Supplies	$55,407	$18,536	$3,324	$14,844	$0	$14,844
Temporary Services	$34,711	$0	$0	$0	$0	$0
Professional Services	$635	$9,800	$693	$9,800	$0	$9,800
Travel and Training	$1,738	$2,800	$435	$904	$0	$904
Other Services	$24,927	$16,982	$8,266	$25,170	$0	$25,170
Internal Charges	$0	$600	$300	$0	$0	$0
Capital Expenditures	$2,211	$0	$0	$0	$0	$0
Total:	$540,048	$494,971	$231,867	$482,589	$0	$482,589

General Services

Program Summary

Mailroom

The Mail room provides centralized handling of all internal and U.S. Postal Service mail pick up, sorting, delivery, metering and posting. This primary daily operation is often intermixed with the handling of special bulk mailings, UPS postings and other special mail-handling requirements. This centralization generates the volume necessary to obtain less costly pre sort rates, provides more timely delivery service to take advantage of interest earnings on incoming funds, and ensures that public funds are used most efficiently in regard to postal charges.

Operational planning Cagories

Purpose: Support

Scope: Internal

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Salaries, Regular	$175,844	$186,848	$79,718	$77,876	$0	$77,876
Benefits	$75,636	$98,670	$34,915	$62,562	$0	$62,562
Allowances	$0	$0	$56	$0	$0	$0
Overtime/Comp Time	$271	$2,000	$0	$2,000	$0	$2,000
Supplies	$9,277	$4,450	$3,020	$4,450	$0	$4,450
Temporary Services	$6,522	$0	$407	$0	$0	$0
Travel and Training	$0	$300	$0	$0	$0	$0
Other Services	$1,154,899	$694,812	$399,794	$840,219	$46,180	$886,399
Internal Charges	$0	$0	$300	$0	$0	$0
Total:	**$1,422,449**	**$987,080**	**$518,210**	**$987,107**	**$46,180**	**$1,033,287**

BUDGET ADJUSTMENTS:

			Expenditure	FTE	Revenue
Postage Increase	0001-320-02	General Services is requesting a budget increase due to an announcement by the United States Postal Service of a 5.6% postage rate increase to take effect in the near future.			
0001-320-518403-Mailroom			$46,180	0.00	$0
	BUDGET ADJUSTMENTS TOTAL:		**$46,180**	**0.00**	**$0**

Printing

The Print shop receives requests for copies from all departments. These requests are printed and the printed materials are delivered to the requesting department(s). The Print shop also provides services such as padding, collating, punching and direct delivery to the Mail room.

Operational planning Cagories

Purpose: Support

Scope: Internal

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Salaries, Regular	$220,581	$154,994	$89,567	$179,958	$0	$179,958
Benefits	$81,857	$78,422	$46,076	$120,276	$0	$120,276
Allowances	$0	$0	$55	$0	$0	$0
Overtime/Comp Time	$690	$3,000	$0	$3,000	$0	$3,000
Supplies	$132,118	$155,080	$53,843	$155,080	$0	$155,080
Temporary Services	$6,522	$0	$407	$0	$0	$0
Professional Services	$77,347	$2,000	$0	$2,000	$0	$2,000
Travel and Training	$129	$400	$0	$400	$0	$400
Other Services	$176,903	$175,890	$46,382	$177,504	$0	$177,504
Capital Expenditures	$306,433	$0	$0	$0	$0	$0
Total:	$1,002,580	$569,786	$236,330	$638,218	$0	$638,218

Program Summary

Purchasing

The Purchasing Division receives requests for all supplies, services, and equipment required by County departments. Purchasing staff then obtain pricing, select vendors, arrange for purchase, follow up on delivery, address complaints, and maintain working relationships with the associated vendors. Through centralized procurement and control, the department provides for the fair and equitable treatment of all persons involved in Clark County's purchasing process, maximizes the purchasing value of public funds, and provides safeguards for maintaining the system's quality and integrity.

Operational planning Cagories

Purpose: Support

Scope: Internal

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Salaries, Regular	$1,428,269	$1,462,681	$759,700	$1,332,954	$0	$1,332,954
Benefits	$436,424	$575,903	$245,501	$579,455	$0	$579,455
Allowances	$0	$0	$379	$0	$0	$0
Overtime/Comp Time	$683	$2,000	$197	$2,000	$15,000	$17,000
Supplies	$36,573	$24,135	$3,549	$16,540	$0	$16,540
Temporary Services	$45,053	$0	$0	$0	$0	$0
Professional Services	$11,389	$7,500	$43	$7,000	$0	$7,000
Travel and Training	$8,034	$11,602	$1,962	$3,350	$0	$3,350
Other Services	$58,984	$70,270	$31,094	$56,700	$0	$56,700
Internal Charges	$0	$1,152	$0	$0	$0	$0
Capital Expenditures	$163	$0	$0	$0	$0	$0
Total:	$2,025,572	$2,155,243	$1,042,425	$1,997,999	$15,000	$2,012,999

BUDGET ADJUSTMENTS:

			Expenditure	FTE	Revenue
GS FMS Upgrade	0001-320-03	In 2011 the FMS project team will begin the upgrade from the current version (11i.5.10) of FMS to version R12. This is a substantial upgrade similar in complexity to the original implementation. The team has recommended that departments heavily impacted by the testing procedures and training request budget for backfill positions or overtime. It is expected testing will require some testing outside of normal business hours and therefore Purchasing is requesting this one time overtime allowance.			
0001-320-518401-Purchasing			$15,000	0.00	$0
BUDGET ADJUSTMENTS TOTAL:			**$15,000**	**0.00**	**$0**

General Services

Program Summary

Railroad

Operational planning Cagories

Purpose:

Scope:

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Salaries, Regular	$0	$65,832	$67,047	$131,664	$0	$131,664
Benefits	$0	$31,074	$22,225	$57,744	$0	$57,744
Allowances	$0	$0	$27	$0	$0	$0
Supplies	$0	$232,551	$0	$0	$0	$0
Total:	**$0**	**$329,457**	**$89,299**	**$189,408**	**$0**	**$189,408**

<u>Telecommunications</u>

The Telecommunications Division provides centralized voice communication equipment, services and support. It maintains and installs all related equipment, monitors service levels, provides technical support and training, processes and monitors all associated costs, and monitors the telecommunication market so it can advise county departments on how to improve service levels through new technology.

Operational planning Cagories

Purpose: Support

Scope: Internal

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Salaries, Regular	$150,956	$133,002	$73,357	$134,792	$0	$134,792
Benefits	$43,548	$48,648	$23,774	$58,372	$0	$58,372
Allowances	$0	$0	$26	$0	$0	$0
Supplies	$0	$0	$88	$0	$0	$0
Professional Services	$4	$600	$5	$600	$0	$600
Travel and Training	$2,407	$2,200	$0	$0	$0	$0
Other Services	$42,134	$16,600	$7,809	$18,600	$0	$18,600
Capital Expenditures	$237,792	$0	$0	$0	$115,718	$115,718
Total:	**$476,841**	**$201,050**	**$105,059**	**$212,364**	**$115,718**	**$328,082**

BUDGET ADJUSTMENTS: Expenditure   FTE   Revenue

Telecom Upgrade   0001-320-01   The intention of this request is to provide a migration path from the NEC 2400IPX which is the main hub of the voice network to the NEC SV8500/S2E processor and software. The upgrade will utilize the existing interface cards, port interface modules (PIMs), redundancy, and D/C power providing the least expensive method of deployment.

The cost includes a 5-year Software Assurance package which provides software maintenance and upgrades during the length of the contract to begin after a one year warranty period.*

0001-320-518404-Telephone		$115,718	0.00	$0
	BUDGET ADJUSTMENTS TOTAL:	**$115,718**	**0.00**	**$0**

Human Resources

Department Summary

The Human Resources Department is responsible for all personnel functions of county government including recruitment, hiring, compensation, benefits, labor relations, employee relations, civil service, training and others. The missions of the department is to enhance the effectiveness with which the County hires, compensates and manages its employees in support of each department's goals.

	2007-2008	2009-2010	2009	2011-2012	2011-2012	2011-2012
Expenditures by Program	**Actuals**	**Budget**	**Actuals**	**Baseline**	**Adjustment**	**Total Required**
Human Resources Services	$2,856,948	$3,067,519	$1,341,131	$2,963,813	$96,000	$3,059,813
CCSO Testing 201	$183,769	$170,150	$90,785	$166,795	$0	$166,795
County Wide Programs	$742,394	$576,506	$406,890	$654,437	$0	$654,437
Total:	**$3,783,111**	**$3,814,175**	**$1,838,806**	**$3,785,045**	**$96,000**	**$3,881,045**

Expenditures By Obj. Category						
Salaries, Regular	$2,316,377	$2,137,189	$1,201,742	$2,256,185	$0	$2,256,185
Benefits	$649,426	$923,694	$391,946	$967,232	$0	$967,232
Allowances	$0	$0	$534	$0	$0	$0
Overtime/Comp Time	$7,306	$25,000	$0	$5,000	$0	$5,000
Supplies	$48,475	$83,000	$15,650	$47,500	$0	$47,500
Temporary Services	$34,973	$45,000	$10,359	$35,000	$0	$35,000
Professional Services	$494,112	$280,510	$128,290	$276,000	$96,000	$372,000
Travel and Training	$46,470	$40,000	$10,589	$24,500	$0	$24,500
Other Services	$185,972	$279,782	$79,696	$173,628	$0	$173,628
Total:	**$3,783,111**	**$3,814,175**	**$1,838,806**	**$3,785,045**	**$96,000**	**$3,881,045**

Staffing Roster

Position Status	Job	FTE	Title	Grade Step	Employee
	Human Resources Rep, Senior	.9	HRS0018.Human Resources Rep, Senior		Monks, Christina A
	Director, Human Resources	1	HRS0005.Director, Human Resources		Reis, Francine M
	Program Assistant	1	HRS0002.Program Assistant	4	Fielden, Cheryl A
	Human Resources Rep, Assoc	.95	HRS0008.Human Resources Rep, Assoc		Back, Kathleen P
	Human Resources Representative	.8	HRS0007.Human Resources Representative		Alexander, Judy A
	Office Assistant II	1	HRS0006.Office Assistant II	6	Martin, Arlene G
	Human Resources Representative	1	HRS0017.Human Resources Representative		Vergis, Maria T
	Human Resources Representative	1	HRS0014.Human Resources Representative		Bourcier, Laura E
	Program Manager II	.9	HRS0004.Program Manager II		Larson, Keith B
	Program Manager II	1	HRS0009.Program Manager II		Meyers, Kathryn G
	Administrative Serv Mgr I	1	HRS0019.Administrative Serv Mgr I		Curtis, Nancy K
	Program Assistant	1	HRS0010.Program Assistant	1	Ediger, Gretchen L
	Office Assistant III	1	HRS0012.Office Assistant III	6	Harrigan, Daniel P
	Program Manager II	.9	HRS0001.Program Manager II		Hertig, Joseph G
	Dept Info Systems Coord II	1	HRS0013.Dept Info Systems Coord II	4	Hammrich, Jeremy W
	Office Assistant II	1	HRS0015.Office Assistant II	6	Crooks, Judy
	Human Resources Rep, Senior	.9	HRS0020.Human Resources Rep, Senior		Strong, Rekah T
	Human Resources Rep, Assoc	1	HRS0011.Human Resources Rep, Assoc		Harrington Smith, Leslie A

17.35

Human Resources

Program Summary

CCSO Testing 201

This program is responsible for recruiting and selecting most Sheriff's Office personnel and carrying out related administrative functions on behalf of the Civil Service Commissioner.

Operational planning Cagories

Purpose: Support

Scope: Internal

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Salaries, Regular	$132,477	$126,756	$63,354	$120,418	$0	$120,418
Benefits	$32,810	$43,394	$17,452	$46,377	$0	$46,377
Allowances	$0	$0	$27	$0	$0	$0
Supplies	$19	$0	$168	$0	$0	$0
Professional Services	$18,463	$0	$9,614	$0	$0	$0
Travel and Training	$0	$0	$107	$0	$0	$0
Other Services	$0	$0	$63	$0	$0	$0
Total:	$183,769	$170,150	$90,785	$166,795	$0	$166,795

Human Resources

Program Summary

County Wide Programs

This program encompasses a variety of distinct special programs administered by the department: the Employee Assistance Program; the Property Tax Work-off Program which assists low-income and disabled persons to meet County property tax obligations through temporary work; the Courthouse Information Booth which is staffed by retired volunteers; employee recognition programs; and county-wide Training Programs which provide training opportunities of county-wide application.

Operational planning Cagories

Purpose: Support
Scope: Internal

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Salaries, Regular	$437,668	$414,634	$278,763	$467,201	$0	$467,201
Benefits	$121,418	$161,872	$85,481	$184,736	$0	$184,736
Allowances	$0	$0	$130	$0	$0	$0
Overtime/Comp Time	$1,465	$0	$0	$0	$0	$0
Supplies	$2,055	$0	$0	$0	$0	$0
Temporary Services	$24,064	$0	$10,263	$0	$0	$0
Professional Services	$128,118	$0	$12,047	$0	$0	$0
Travel and Training	$165	$0	$66	$2,500	$0	$2,500
Other Services	$27,441	$0	$20,140	$0	$0	$0
Total:	$742,394	$576,506	$406,890	$654,437	$0	$654,437

Human Resources

Human Resources Services

Provide professional services, programs and advice regarding all employment-related matters. Manage labor relations (12 bargaining units) and employee relations. Reccommend policies and design and manage programs to select high-quality employees, to enhance the workplace, to treat employees fairly, and to provide total compensation packages that are competitive and cost effective. To ensure employment conditions meet legal compliance.

Operational planning Cagories

Purpose: Support

Scope: Internal

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Salaries, Regular	$1,746,232	$1,595,799	$859,625	$1,668,566	$0	$1,668,566
Benefits	$495,198	$718,428	$289,013	$736,119	$0	$736,119
Allowances	$0	$0	$377	$0	$0	$0
Overtime/Comp Time	$5,841	$25,000	$0	$5,000	$0	$5,000
Supplies	$46,401	$83,000	$15,482	$47,500	$0	$47,500
Temporary Services	$10,909	$45,000	$96	$35,000	$0	$35,000
Professional Services	$347,531	$280,510	$106,629	$276,000	$96,000	$372,000
Travel and Training	$46,305	$40,000	$10,416	$22,000	$0	$22,000
Other Services	$158,531	$279,782	$59,493	$173,628	$0	$173,628
Total:	**$2,856,948**	**$3,067,519**	**$1,341,131**	**$2,963,813**	**$96,000**	**$3,059,813**

BUDGET ADJUSTMENTS:

		Expenditure	FTE	Revenue
Oracle Advanced Benefits	0001-310-01	This package requests funding for the Oracle Advance Benefits module.		
0001-310-516101-Human Resource Services		$96,000	0.00	$0
BUDGET ADJUSTMENTS TOTAL:		**$96,000**	**0.00**	**$0**

Information Services

Department Summary

The Information Services department is responsible for the County's information technology functions. The department manages the technology infrastructure, including network, servers, software applications, programmers and other staff, for county departments, the City of Vancouver, and other participating agencies.

Expenditures by Program	2007-2008 Actuals	2009-2010 Budget	2009 Actuals	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Total Required
IS Administration	$1,698,262	$1,776,950	$573,632	$833,683	$283,450	$1,117,133
Help Desk	$730,741	$891,844	$378,252	$393,101	$0	$393,101
OBIS Operations	$461,212	$341,362	$233,182	$529,971	$0	$529,971
GF Systems and Programming	$6,489,667	$4,964,305	$2,640,183	$4,817,383	$1,471,600	$6,288,983
Network Communications-OBIS	$1,844,021	$1,590,309	$996,385	$1,702,857	$1,041,352	$2,744,209
System Administration	$1,631,190	$1,302,890	$723,625	$1,259,111	$0	$1,259,111
Data Circuits	$1,878,631	$2,104,883	$1,049,381	$2,095,530	$0	$2,095,530
Total:	**$14,733,724**	**$12,972,543**	**$6,594,640**	**$11,631,636**	**$2,796,402**	**$14,428,038**

Expenditures By Obj. Category						
Salaries, Regular	$7,388,479	$6,407,999	$3,722,353	$6,481,843	$0	$6,481,843
Benefits	$1,919,997	$2,588,376	$976,216	$2,271,061	$0	$2,271,061
Allowances	$91	$1	$1,148	$0	$0	$0
Overtime/Comp Time	$288,486	$79,498	$19,566	$94,324	$0	$94,324
Supplies	$1,924,246	$1,346,549	$259,024	$1,164,706	$0	$1,164,706
Temporary Services	$66,298	$10,625	$889	$10,626	$0	$10,626
Professional Services	$1,112,583	$721,425	$284,172	$467,034	$373,000	$840,034
Travel and Training	$158,782	$164,976	$16,222	$39,478	$232,050	$271,528
Other Services	$1,408,060	$1,651,194	$992,994	$1,099,194	$1,041,352	$2,140,546
Internal Charges	$17,889	$2,600	$1,929	$3,370	$0	$3,370
Capital Expenditures	$448,813	-$700	$320,127	$0	$1,150,000	$1,150,000
Total:	**$14,733,724**	**$12,972,543**	**$6,594,640**	**$11,631,636**	**$2,796,402**	**$14,428,038**

Information Services

Staffing Roster

Position Status	Job	FTE	Title	Grade Step	Employee
	Technical Support Specialist 2	1	BUD0039.Technical Support Specialist 2	6	Woodrow, William J
	Technical Support Specialist 2	1	BUD0040.Technical Support Specialist 2	6	Alonzo, Lou
	Systems Administrator, Sr	1	BUD0030.Systems Administrator, Sr	6	Rankin, Richard D
	Systems Administrator, Sr	1	BUD0032.Systems Administrator, Sr	6	Powell, Kenneth C
	Information Tech Assistant	1	BUD0012.Information Tech Assistant	6	Johnston, Sandra L
	Systems Administrator, Sr	1	BUD0028.Systems Administrator, Sr	6	Buss, Richard W
	Systems Administrator, Sr	1	BUD0043.Systems Administrator, Sr	1	
	Database Administrator, Sr	1	BUD0042.Database Administrator, Sr	6	Hickel, Edward J
	Information Tech Supervisor	1	BUD0014.Information Tech Supervisor		Fisher, Karen D
	Programmer Analyst, Sr	1	BUD0026.Programmer Analyst, Sr	7	Oaks, Harold D
	Programmer Analyst, Princ	1	BUD0021.Programmer Analyst, Princ	7	Howells, Harold
	Programmer Analyst, Sr	1	BUD0051.Programmer Analyst, Sr	6	LeVitre, Jon P
	Systems Administrator, Sr	1	BUD0029.Systems Administrator, Sr	6	Gerke, Paul K
	Network Administrator, Lead	1	BUD0018.Network Administrator, Lead	6	Schnelle, Richard C
	Network Administrator, Sr	1	BUD0017.Network Administrator, Sr	6	Vidito, Michael J
	Programmer Analyst, Sr	1	BUD0027.Programmer Analyst, Sr	7	Croteau, Marian A
	Programmer Analyst, Princ	1	BUD0019.Programmer Analyst, Princ	7	Schafer, Patricia M
	Programmer Analyst, Princ	1	BUD0020.Programmer Analyst, Princ	7	Swayam, Venkata S
	Programmer Analyst, Sr	1	BUD0023.Programmer Analyst, Sr	7	Hymas, Duane P
	Information Technology Mgr III	1	BUD0010.Information Technology Mgr III		Hominiuk, James S
	Programmer Analyst, Sr	1	BUD0052.Programmer Analyst, Sr	5	Niemiec, John B
	Technical Support Specialist 2	1	BUD0016.Technical Support Specialist 2	6	Gammelgard, Lee O
	Information Technology Mgr III	1	BUD0055.Information Technology Mgr III		
	Database Administrator, Princ	1	BUD0036.Database Administrator, Princ	6	Harrington, Mark C
	Programmer Analyst, Princ	1	BUD0022.Programmer Analyst, Princ	7	Johnson, Stephen L
	Programmer Analyst, Sr	1	BUD0044.Programmer Analyst, Sr	2	Payne, Deborah J
	Network Administrator, Princ	1	BUD0054.Network Administrator, Princ	6	Lichty, Alan S
	Department Finance Manager	1	BUD0009.Department Finance Manager		Stickel, Alan E
	Systems Administrator, Sr	1	BUD0047.Systems Administrator, Sr	6	Wilkerson, Victor L
	Network Administrator	1	BUD0058.Network Administrator	6	Groce, James M
	Information Technology Mgr III	1	BUD0011.Information Technology Mgr III		Harris, Duane
	Database Administrator, Princ	1	BUD0025.Database Administrator, Princ	6	Vuu, Loann T
	Database Administrator, Sr	1	BUD0035.Database Administrator, Sr	6	Donaldson, Kevin S
	Programmer Analyst, Sr	1	BUD0024.Programmer Analyst, Sr	7	Renon, Florentino
	Programmer Analyst, Sr	1	BUD0037.Programmer Analyst, Sr	7	Ganga, Venu
	Programmer Analyst, Sr	1	BUD0048.Programmer Analyst, Sr	7	Check, Anne M
	Programmer Analyst, Sr	1	BUD0050.Programmer Analyst, Sr	4	Fink, Stephen D
	Director, Info Technology	1	BUD0033.Director, Info Technology		Scheuch, David M

38

Information Services

Program Summary

Data Circuits

Data circuits are purchased from an outside carrier and provide for a data connection between one location and another, including the internet. This is an IS function that budgets for and collects costs associated with this activity.

Operational planning Cagories

Purpose: Support

Scope: Internal

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Salaries, Regular	$716,357	$911,624	$503,724	$958,526	$0	$958,526
Benefits	$166,566	$298,704	$118,697	$298,718	$0	$298,718
Allowances	$56	$1	$144	$0	$0	$0
Overtime/Comp Time	$30,240	-$12,554	$4,061	$12,352	$0	$12,352
Supplies	$329,124	$323,427	$42,761	$257,988	$0	$257,988
Temporary Services	$0	$2,125	$0	$2,126	$0	$2,126
Professional Services	$415,901	$416,993	$244,098	$415,438	$0	$415,438
Travel and Training	$11,701	$17,356	$805	$3,174	$0	$3,174
Other Services	$188,091	$147,207	$134,847	$147,208	$0	$147,208
Internal Charges	$0	$0	$244	$0	$0	$0
Capital Expenditures	$20,595	$0	$0	$0	$0	$0
Total:	$1,878,631	$2,104,883	$1,049,381	$2,095,530	$0	$2,095,530

Information Services

Program Summary

GF Systems and Programming

Systems and Programming provides application and programming support to critical systems including financial systems (payroll and general ledger system), law and justice systems (jail records and databases, case tracking, and 911 Emergency Dispatch.

Operational planning Cagories

Purpose: Essential

Scope: Regional (County-wide)

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Salaries, Regular	$3,746,182	$3,170,387	$1,830,168	$3,417,220	$0	$3,417,220
Benefits	$990,621	$1,234,170	$493,554	$1,207,239	$0	$1,207,239
Allowances	$0	$0	$579	$0	$0	$0
Overtime/Comp Time	$168,172	$56,300	$9,213	$46,220	$0	$46,220
Supplies	$701,482	$30,704	$2,015	$25,464	$0	$25,464
Professional Services	$485,728	$296,445	$12,560	$43,108	$300,000	$343,108
Travel and Training	$70,283	$103,178	$13,792	$15,324	$21,600	$36,924
Other Services	$326,097	$73,121	$45,822	$62,808	$0	$62,808
Capital Expenditures	$1,102	$0	$232,480	$0	$1,150,000	$1,150,000
Total:	**$6,489,667**	**$4,964,305**	**$2,640,183**	**$4,817,383**	**$1,471,600**	**$6,288,983**

BUDGET ADJUSTMENTS:

		Expenditure	FTE	Revenue

Interfaces for RegJIN   0001-305-07

Portland Police Bureau will offer Clark County a full Records Management System under their Justice Information (RegJIN) in 2013 with no start-up costs. As a note, there will be a shared maintenance cost as defined at the end of this decision package for the following biennium. To meet the next biennium start-up date, there is required work for building software interfaces during the 2011-12 biennia in the amount of $50,000, according to Portland¿s RegJIN Manager. This request seeks the necessary funds to build these interfaces during the 2011-12 biennium to prepare for the March-2013 go live date. The required external interfaces include: Washington State SECTOR (E-citations - collisions), and the Prosecuting Attorney¿s Case Tracking System).

0001-305-518860-Systems And Programing $50,000   0.00 $0

Jail Custody Management System   0001-305-08

Request a fully modulated Custody Management System (CMS) for Clark County Sheriffs Office which will replace a 22 year old system. This project has been repeatedly prioritized and supported by the BOCC since it was first identified in the 1999 Clark County Strategic Information Systems Plan conducted by Pacific Technologies, Inc, and later by MTG Inc in 2006. Cost estimate for 2011-12 is $1.1 million with an additional $1.45 million needed in 2013-14 for final implementation and maintenance.

0001-305-518860-Systems And Programing $1,100,000   0.00 $0

Oracle R12 Upgrade   0001-305-02

Funding for temporary staff augmentation/backfill to facilitate upgrade and provide technical staff project specific technical training and mentoring related to new software Release 12

0001-305-518860-Systems And Programing $177,600   0.00 $0

Permit Tracking System   0001-305-03

Request to fund a professional services engagement for analysis focused on exploring requirements and options to replace Clark County's existing Permit Tracking system, (Tidemark Advantage).
Current system was originally implemented in 1999 through Tidemark Solutions. Tidemark was acquired by the Accela Corp in 2003. Accela has its own product line and has plans to 'end of life' this older s/w solution. Without support, this s/w will likely develop operating and compatibility problems as changes continue to be made to other interfaced programs and hardware platforms.

0001-305-518860-Systems And Programing $144,000   0.00 $0

BUDGET ADJUSTMENTS TOTAL: **$1,471,600**   **0.00**   **$0**

Information Services

Program Summary

Help Desk

The help desk provides county, City of Vancouver, and other regional service customers telephone support for PC and network related problems and is the centralized clearinghouse of information on system status.

Operational planning Cagories

Purpose: Support

Scope: Internal

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Salaries, Regular	$538,606	$618,418	$300,370	$239,760	$0	$239,760
Benefits	$140,334	$219,620	$78,368	$99,571	$0	$99,571
Allowances	$0	$0	$108	$0	$0	$0
Overtime/Comp Time	$846	$1,500	$265	$1,500	$0	$1,500
Supplies	$27,807	$27,200	$1,066	$27,200	$0	$27,200
Temporary Services	$0	$6,000	$0	$6,000	$0	$6,000
Professional Services	$0	$1,000	$0	$1,000	$0	$1,000
Travel and Training	$982	$6,070	$152	$6,070	$0	$6,070
Other Services	$22,166	$12,036	-$2,077	$12,000	$0	$12,000
Total:	$730,741	$891,844	$378,252	$393,101	$0	$393,101

Information Services

Program Summary

IS Administration

IS administration provides administrative support to OBIS staff, plans and implements technology services, project management, and financial management.

Operational planning Cagories

Purpose: Support

Scope: Internal

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Salaries, Regular	$691,988	$694,298	$398,024	$512,096	$0	$512,096
Benefits	$205,508	$421,750	$115,239	$195,121	$0	$195,121
Allowances	$0	$0	$126	$0	$0	$0
Overtime/Comp Time	$2,530	$4,150	$893	$4,150	$0	$4,150
Supplies	$89,302	$74,752	$6,195	$64,678	$0	$64,678
Temporary Services	$10,867	$2,500	$889	$2,500	$0	$2,500
Professional Services	$186,422	$2,508	$22,345	$3,008	$73,000	$76,008
Travel and Training	$11,498	$8,382	$162	$4,480	$210,450	$214,930
Other Services	$67,332	$566,710	$28,074	$44,280	$0	$44,280
Internal Charges	$17,889	$2,600	$1,685	$3,370	$0	$3,370
Capital Expenditures	$414,926	-$700	$0	$0	$0	$0
Total:	$1,698,262	$1,776,950	$573,632	$833,683	$283,450	$1,117,133

BUDGET ADJUSTMENTS:

			Expenditure	FTE	Revenue
Professional Services	0001-305-05	Acquire the services of an industry expert to assist management and the organization adapt existing processes and procedures to industry standards such a sproject managment methodologies and ITIL.			
0001-305-518810-CCIS Admin			$85,000	0.00	$0
Restore Training Budget	0001-305-10	As a result of mandated budget cuts in 2009, Information Services has no training budget. Information Services proposes to provide paid training opportunities for its staff during the 2011/2012 biennium.			
0001-305-518810-CCIS Admin			$198,450	0.00	$0
BUDGET ADJUSTMENTS TOTAL:			$283,450	0.00	$0

Information Services

Program Summary

Network Communications-OBIS

Network communications provides the installation, maintenance, and repair of the equipment (switches, routers, hubs, etc.) that connect server computers to desktop computers and peripherals.

Operational planning Cagories

Purpose:

Scope:

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Salaries, Regular	$616,700	$172,288	$196,366	$362,764	$0	$362,764
Benefits	$147,712	$71,550	$46,518	$111,563	$0	$111,563
Allowances	$14	$0	$56	$0	$0	$0
Overtime/Comp Time	$16,483	$10,962	$441	$10,962	$0	$10,962
Supplies	$488,271	$691,982	$152,891	$602,984	$0	$602,984
Professional Services	$3,116	$847	$431	$848	$0	$848
Travel and Training	$16,737	$20,276	$0	$4,216	$0	$4,216
Other Services	$554,988	$622,404	$552,009	$609,520	$1,041,352	$1,650,872
Capital Expenditures	$0	$0	$47,673	$0	$0	$0
Total:	**$1,844,021**	**$1,590,309**	**$996,385**	**$1,702,857**	**$1,041,352**	**$2,744,209**

BUDGET ADJUSTMENTS:

		Expenditure	FTE	Revenue

PACS S/W Maintenance	0001-305-01	The maintenance agreement for the Assessor / Treasurer System (ATS) for assessing real and personal property, levying tax rates by the County and its junior taxing districts, as well as the State of Washington, creation of property taxes, billing of such taxes to the property owners, collection of such billed amounts, and distribution of such collections to the appropriate levying parties has a graduating scale to it. Pursuant to Amendment 1 of the Master License and Professional Services Agreement between True Automation and Clark County since the County only received Phase 1 functionality in 2009, this scale is adjusted depending upon receipt by the Assessor and Treasurer of Phase II functionality contained in Amendment 2.			

0001-305-518870-Unix Admin			$283,352	0.00	$0

Software maintenance contracts	0001-305-04	Additional funding is required to keep mission critical hardware and business software current. We do not have sufficient baseline to cover the fixed and committed expenditures related to annual maintenance and support of servers, network switches, anti-virus software, Oracle software, Loryx software, SharePoint, and several other software packages that benefit the county as a whole.			

0001-305-518870-Unix Admin			$758,000	0.00	$0

	BUDGET ADJUSTMENTS TOTAL:		**$1,041,352**	**0.00**	**$0**

Program Summary

OBIS Operations

Operations provides all database processing of reports and data storage, backup and retrieval for all County departments. Operations maintains data security with a comprehensive tape back-up system that is processed daily.

Operational planning Cagories

Purpose: Essential

Scope: Regional (County-wide)

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Salaries, Regular	$275,747	$155,416	$146,887	$294,298	$0	$294,298
Benefits	$70,501	$56,510	$34,918	$108,273	$0	$108,273
Allowances	$0	$0	$40	$0	$0	$0
Overtime/Comp Time	$2,145	$1,200	$158	$1,200	$0	$1,200
Supplies	$93,548	$105,000	$39,191	$105,000	$0	$105,000
Professional Services	$2,384	$2,800	$618	$2,800	$0	$2,800
Travel and Training	$2,418	$4,400	$1,311	$4,400	$0	$4,400
Other Services	$14,469	$16,036	$10,059	$14,000	$0	$14,000
Total:	$461,212	$341,362	$233,182	$529,971	$0	$529,971

Information Services

<u>**Program Summary**</u>

System Administration

Systems administrators are responsible for the architecture, design, installation and operation of the function of the overall network.

Operational planning Cagories

Purpose: Support

Scope: Internal

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Salaries, Regular	$802,899	$685,568	$346,814	$697,179	$0	$697,179
Benefits	$198,755	$286,072	$88,922	$250,576	$0	$250,576
Allowances	$21	$0	$95	$0	$0	$0
Overtime/Comp Time	$68,070	$17,940	$4,535	$17,940	$0	$17,940
Supplies	$194,712	$93,484	$14,905	$81,392	$0	$81,392
Temporary Services	$55,431	$0	$0	$0	$0	$0
Professional Services	$19,032	$832	$4,120	$832	$0	$832
Travel and Training	$45,163	$5,314	$0	$1,814	$0	$1,814
Other Services	$234,917	$213,680	$224,260	$209,378	$0	$209,378
Capital Expenditures	$12,190	$0	$39,974	$0	$0	$0
Total:	**$1,631,190**	**$1,302,890**	**$723,625**	**$1,259,111**	**$0**	**$1,259,111**

MDC & Radio ER&R

Department Summary

The department is responsible for collecting funds to pay for the repair and replacement of Moble Data Computers (MDCs) and 800 MHz radios used by the Clark County Sheriff's Office and other County departments.

	2007-2008	2009-2010	2009	2011-2012	2011-2012	2011-2012
Expenditures by Program	**Actuals**	**Budget**	**Actuals**	**Baseline**	**Adjustment**	**Total Required**
Repair and Replacement of MDC and Radio	$504,266	$632,640	$103,252	$632,640	$0	$632,640
Total:	**$504,266**	**$632,640**	**$103,252**	**$632,640**	**$0**	**$632,640**
Expenditures By Obj. Category						
Supplies	$410,569	$496,304	$77,932	$496,304	$0	$496,304
Other Services	$93,697	$136,336	$25,320	$136,336	$0	$136,336
Total:	**$504,266**	**$632,640**	**$103,252**	**$632,640**	**$0**	**$632,640**

MDC & Radio ER&R

Program Summary

Repair and Replacement of MDC and Radio

This program is responsible for the repair and replacement of the County's Moble Data Computers (MDCs) and 800 MHz Radios used by the Clark County Sheriff's Office and other County departments.

Operational planning Cagories

Purpose: Support

Scope: Internal

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Supplies	$410,569	$496,304	$77,932	$496,304	$0	$496,304
Other Services	$93,697	$136,336	$25,320	$136,336	$0	$136,336
Total:	$504,266	$632,640	$103,252	$632,640	$0	$632,640

Major Maintenance Reserve - General   Department Summary

The Major Maintenance Reserve Fund (5193) was established during 1995 under the control of the Office of Budget to manage the reserves generated by both the existing and the proposed programs with funding coming from the General Fund (0001), the ER & R Fund (5091), the Road Fund (1012) and the Road Operations Fund (5095). Expenditures will be for project costs incurred by the service provider in accordance with the long term maintenance programs. The long term programs will include a contingency element which will enable changes to the annual program to be made by the County Administrator with the overall budget appropriations. The projects in this department relate specifically to general government facilities mostly in the downtown campus area.

Expenditures by Program	2007-2008 Actuals	2009-2010 Budget	2009 Actuals	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Total Required
Major Maintenance Reserve - General	$160,738	$0	$77,470	$0	$0	$0
Total:	**$160,738**	**$0**	**$77,470**	**$0**	**$0**	**$0**

Expenditures By Obj. Category						
Supplies	$0	$0	$16	$0	$0	$0
Other Services	$160,738	$0	$77,454	$0	$0	$0
Total:	**$160,738**	**$0**	**$77,470**	**$0**	**$0**	**$0**

Major Maintenance Reserve - General

Program Summary

Major Maintenance Reserve - General

This program represents both reserves and expenditures for major maintenance projects for the Facilities Management function within the general government structure.

Operational planning Cagories

Purpose: Discretionary

Scope: Internal

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Supplies	$0	$0	$16	$0	$0	$0
Other Services	$160,738	$0	$77,454	$0	$0	$0
Total:	$160,738	$0	$77,470	$0	$0	$0

Public Information and Outreach   Department Summary

The Public Information and Outreach office (PIO) provides citizens with accurate, comprehensive information about county services, activities, and issues. In addition, the PIO office serves as a resource for elected officials' offices and other county departments in developing strategies and materials that promote effective communication and outreach with the public. The Neighborhood Outreach Program is an important component of that effort, enhancing community dialogue, partnerships, and problem-solving. The PIO office serves as the lead public information officer for the Emergency Coordination Center in the event of a natural disaster or emergency, and is responsible for establishing procedures and coordinating with other intergovernmental agencies and municipalities within Clark County.

Expenditures by Program	2007-2008 Actuals	2009-2010 Budget	2009 Actuals	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Total Required
Communications	$1,040,030	$887,182	$510,535	$1,076,060	$519,363	$1,595,423
Neighborhood Outreach	$19,245	$11,206	$1,676	$8,500	$0	$8,500
Total:	**$1,059,275**	**$898,388**	**$512,211**	**$1,084,560**	**$519,363**	**$1,603,923**

Expenditures By Obj. Category						
Salaries, Regular	$747,407	$558,427	$358,308	$680,142	$370,376	$1,050,518
Benefits	$203,738	$218,292	$126,711	$342,438	$132,287	$474,725
Allowances	$0	$0	$174	$0	$0	$0
Supplies	$32,587	$11,367	$4,632	$8,630	$16,200	$24,830
Temporary Services	$21,841	$9,850	$4,189	$8,850	$0	$8,850
Professional Services	$2,781	$63,700	$1,354	$6,300	$0	$6,300
Travel and Training	$13,627	$3,748	$290	$2,550	$500	$3,050
Other Services	$37,294	$33,004	$16,553	$35,650	$0	$35,650
Total:	**$1,059,275**	**$898,388**	**$512,211**	**$1,084,560**	**$519,363**	**$1,603,923**

Position Status	Job	FTE	Title	Grade Step	Employee
	Program Coordinator II	.9	DCR0005.Program Coordinator II		Gaya, Holly J
	Communication Specialist	1	DCR0002.Communication Specialist		Gilbert, Holley G
	Graphics Communication Spec	1	DCR0004.Graphics Communication Spec		Leonard, Jane C
	Communications Specialist, Sr	.9	DCR0009.Communications Specialist, Sr		Eckhardt, Sara A
	Director, Pub Info & Outreach	.9	DCR0001.Director, Pub Info & Outreach		Keltz, Mary R
	Administrative Assistant	1	DCR0003.Administrative Assistant	6	McAnally, Joni B
		5.7			

Public Information and Outreach   Program Summary

Communications

This program offers assistance and advice to county staff in developing communications strategies that inform citizens and that enhance interaction and dialogue between county government and the public. Staff in this program also develop and produce many of the materials that comprise the county's public information effort.

Operational planning Cagories

Purpose: Support

Scope: Internal

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Salaries, Regular	$747,407	$558,427	$358,308	$680,142	$370,376	$1,050,518
Benefits	$203,738	$218,292	$126,711	$342,438	$132,287	$474,725
Allowances	$0	$0	$174	$0	$0	$0
Supplies	$29,343	$9,867	$4,251	$7,130	$16,200	$23,330
Temporary Services	$16,900	$4,000	$4,189	$4,050	$0	$4,050
Professional Services	$2,417	$63,700	$1,354	$5,900	$0	$5,900
Travel and Training	$8,518	$2,398	$290	$1,850	$500	$2,350
Other Services	$31,707	$30,498	$15,258	$34,550	$0	$34,550
Total:	**$1,040,030**	**$887,182**	**$510,535**	**$1,076,060**	**$519,363**	**$1,595,423**

BUDGET ADJUSTMENTS:

			Expenditure	FTE	Revenue
Graphic Design Equipment	0001-340-02	Replace obsolete equipment			
0001-340-513150-Administration			$4,500	0.00	$0
Graphic Design Maintenance	0001-340-03	Update software and instruct user.			
0001-340-513150-Administration			$1,100	0.00	$0
New Graphic Design Specialist	0001-340-04	The request is for a graphic design specialist to design and create websites and other vehicles for delivering information and services via the Internet; produce displays, printed materials, and other visual communication tools; provide vacation and sick coverage for the county's only graphic design specialist, who is highly productive and economical but increasingly over-extended.			
0001-340-513150-Administration			$214,034	1.00	$0
Public Health Emergency Info	0001-340-001	The request is to add .10 FTE for a Communications Specialist, bringing an existing .90 FTE position to 1.00 FTE. Ten percent of the cost of the full position would be paid by the Health Dept. The added capacity created by increasing the FTE would be used for rapid response in informing the public to prevent illness and death.			
0001-340-513150-Administration			$16,836	0.00	$0
Public Information Countywide	0001-340-01	The request is for .60 FTE to help meet increasing need for centralized communication services for all county departments to inform and involve the public in service delivery and policy development. The .60 FTE would be spread across 6 individuals who comprise a team that provides websites, neighborhood outreach, graphic design, writing, editing, printed materials, news media services, crisis communication, special events, and consulting with program and project managers. This includes .5 FTE cut from the baseline in 2009 and 2010 and .1 FTE previously available under a time-limited project position in 2007 and 2008.			
0001-340-513150-Administration			$86,316	0.00	$0
Writer-Editor, Countywide	0001-340-05	The request is for a Communications Specialist to increase capacity for Public Information and Outreach for all county departments. Primary duties would include writing, editing, research, and collaboration with other county staff in creating printed materials, content for websites, and oral presentations. In addition, this position would have significant responsibility for planning and delivering emergency public information. Due to staffing cuts in other county departments and other local jurisdictions, emergency communication capacity is lagging far behind the needs of a county our size in our geographic location. Needs and expectations have been increasing for about 10 years, in the wake of the 2001 terrorist attacks and other notable disasters.			
0001-340-513150-Administration			$196,577	1.00	$0
BUDGET ADJUSTMENTS TOTAL:			**$519,363**	**2.00**	**$0**

Program Summary

Neighborhood Outreach

This program provides services to neighborhood associations participating in the Neighborhood Outreach Program. It provides opportunities for county government and neighborhood associations to create partnerships that maintain or enhance the livability within a geographic boundary. It also provides support and expertise to county departments in developing effective citizen participation opportunities with county neighborhoods.

Operational planning Cagories

Purpose: Support

Scope: Regional (County-wide)

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Supplies	$3,244	$1,500	$381	$1,500	$0	$1,500
Temporary Services	$4,941	$5,850	$0	$4,800	$0	$4,800
Professional Services	$364	$0	$0	$400	$0	$400
Travel and Training	$5,109	$1,350	$0	$700	$0	$700
Other Services	$5,587	$2,506	$1,295	$1,100	$0	$1,100
Total:	**$19,245**	**$11,206**	**$1,676**	**$8,500**	**$0**	**$8,500**

Risk Management

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Department Summary

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The Risk Management department has overall responsibility for the County's Insurance purchases. This includes General Liability, Property, Bonding, Aviation and Crime coverages. The department is also involved with Loss Control, Claims handling and Contract monitoring.

	2007-2008	2009-2010	2009	2011-2012	2011-2012	2011-2012
Expenditures by Program	**Actuals**	**Budget**	**Actuals**	**Baseline**	**Adjustment**	**Total Required**
Risk Management	$445,915	$453,477	$228,606	$473,290	$0	$473,290
Health and Safety	$347,844	$249,385	$112,913	$238,320	$0	$238,320
Total:	**$793,759**	**$702,862**	**$341,519**	**$711,610**	**$0**	**$711,610**

Expenditures By Obj. Category						
Salaries, Regular	$563,913	$469,238	$251,908	$478,261	$0	$478,261
Benefits	$156,409	$183,501	$76,913	$196,125	$0	$196,125
Allowances	$0	$0	$110	$0	$0	$0
Overtime/Comp Time	$308	$0	$260	$0	$0	$0
Supplies	$40,043	$26,173	$1,701	$12,874	$0	$12,874
Professional Services	$6,117	$11,150	$437	$4,150	$0	$4,150
Travel and Training	$6,027	$7,100	$3,315	$3,900	$0	$3,900
Other Services	$20,942	$5,700	$6,875	$16,300	$0	$16,300
Total:	**$793,759**	**$702,862**	**$341,519**	**$711,610**	**$0**	**$711,610**

Staffing Roster

Position Status	Job	FTE	Title	Grade Step	Employee
	Program Coordinator II	1	LOS0004.Program Coordinator II		McVicker, Timothy J
	Program Assistant	1	LOS0002.Program Assistant	4	Finnson, Judith E
	Office Assistant II	1	LOS0003.Office Assistant II	6	Zoellner, Jami L
	Program Manager II	1	LOS0001.Program Manager II		Wilsdon, Mark R
		4			

Risk Management

Program Summary

Health and Safety

The County's Occupational Heatlh and Safety program works to provide and maintain a safe environment for county employees and members of the public who visit county facilities by developing safety and health programs, training employees and meeting WISHA and OSHA regulatory requirements. The program also works to ensure that all Clark County programs, services and activities are accessible to all persons including persons with disabilities by implementing policies, procedures and structural accessibility surveys to comply with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act.

Operational planning Cagories

Purpose: Essential

Scope: County-Wide

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Salaries, Regular	$235,486	$149,040	$81,473	$149,040	$0	$149,040
Benefits	$69,967	$66,422	$28,650	$73,456	$0	$73,456
Allowances	$0	$0	$29	$0	$0	$0
Overtime/Comp Time	$135	$0	$0	$0	$0	$0
Supplies	$32,630	$18,923	$1,471	$8,424	$0	$8,424
Professional Services	$6,113	$11,150	$437	$4,150	$0	$4,150
Travel and Training	$3,087	$3,850	$511	$3,250	$0	$3,250
Other Services	$426	$0	$342	$0	$0	$0
Total:	$347,844	$249,385	$112,913	$238,320	$0	$238,320

Risk Management

Program Summary

Risk Management

This program is responsible for the administration of the General Liability Fund involving claims and lawsuits against the county.

Operational planning Cagories

Purpose: Support

Scope: Internal

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Salaries, Regular	$328,427	$320,198	$170,435	$329,221	$0	$329,221
Benefits	$86,442	$117,079	$48,263	$122,669	$0	$122,669
Allowances	$0	$0	$81	$0	$0	$0
Overtime/Comp Time	$173	$0	$260	$0	$0	$0
Supplies	$7,413	$7,250	$230	$4,450	$0	$4,450
Professional Services	$4	$0	$0	$0	$0	$0
Travel and Training	$2,940	$3,250	$2,804	$650	$0	$650
Other Services	$20,516	$5,700	$6,533	$16,300	$0	$16,300
Total:	$445,915	$453,477	$228,606	$473,290	$0	$473,290

Server Equipment Repair & Replacement   Department Summary

This fund budgets for the expenditures associated with the ongoing repair and replacement of County-wide computer network servers and collects revenue from County departments and participating outside agencies.

	2007-2008	2009-2010	2009	2011-2012	2011-2012	2011-2012
Expenditures by Program	**Actuals**	**Budget**	**Actuals**	**Baseline**	**Adjustment**	**Total Required**
Server Equipment Repair & Replacement	$1,415,429	$1,330,588	$446,233	$1,330,588	$0	$1,330,588
Total:	**$1,415,429**	**$1,330,588**	**$446,233**	**$1,330,588**	**$0**	**$1,330,588**
Expenditures By Obj. Category						
Supplies	$8,829	$0	$4,769	$0	$0	$0
Professional Services	$0	$50,000	$0	$50,000	$0	$50,000
Other Services	$914,846	$0	$381,896	$0	$0	$0
Capital Expenditures	$491,754	$1,280,588	$59,568	$1,280,588	$0	$1,280,588
Total:	**$1,415,429**	**$1,330,588**	**$446,233**	**$1,330,588**	**$0**	**$1,330,588**

Server Equipment Repair & Replacement

Program Summary

Server Equipment Repair & Replacement

This program facilitates the repair and replacement of County-wide computer network server equipment and collects revenue from County departments and participating outside agencies to fund these costs.

Operational planning Cagories

Purpose: Support

Scope: Regional (County-wide)

Program By Obj. Category:	2007-2008 Actual	2009-2010 Budget	2009 Actual	2011-2012 Baseline	2011-2012 Adjustment	2011-2012 Recommended
Supplies	$8,829	$0	$4,769	$0	$0	$0
Professional Services	$0	$50,000	$0	$50,000	$0	$50,000
Other Services	$914,846	$0	$381,896	$0	$0	$0
Capital Expenditures	$491,754	$1,280,588	$59,568	$1,280,588	$0	$1,280,588
Total:	**$1,415,429**	**$1,330,588**	**$446,233**	**$1,330,588**	**$0**	**$1,330,588**